

INFORMATION REGARDING THE PERSONAL DATA PROCESSING

(As per articles 13 – 14 of EU Regulation 2016/679 and Italian Legislative Decree 196/2003 in the context of Italian Legislative Decree 101/2018)

To whom it may concern,

We provide certain information below which needs to be brought to your attention, not only in order to comply with our legal obligations, but also because transparency and fairness towards interested parties is a fundamental part of our business.

The Data Controller of your personal data is **GRUPPO PALLADIO**, liable to you for the lawful and correct use of your personal data, who you can contact for any information or requests using the following contact details:

Controller: **GRUPPO PALLADIO IN THE PERSON OF THE PARENT COMPANY PALLADIO GROUP SPA**

Headquarters: Via Cresole no. 8, 36031 Dueville (VI), ITALY

Contact details:

Telephone	+39 0444 947111
Email	info@palladiogroup.com
Website	www.palladiogroup.com

Data Protection Officer (DPO):

dpo@palladiogroup.com

The Data Controller guarantees the safety, confidentiality and protection of the data in its possession, during all stages of data processing itself. The collected data is used in compliance with the privacy legislation in force (GDPR 679/2016). Your personal data may be brought to the knowledge of persons authorised to process and may be communicated to collaborators and/or other parties, to whom communication is necessary in order to provide the services and technical support for IT/electronic server storage. The data supplied by the user may be disclosed to subjects for whom there exists a legal obligation for disclosure or the need for disclosure in order to exercise the valid rights of the Data Controller toward the bodies in charge.

PURPOSES OF PROCESSING

The IT systems and software procedures regulating the operation of this website acquire browsing data.

- IP addresses or domain names of computers used by the users that connect to the website;
- time of request;
- method used to submit the request to the server;

PALLADIO GROUP S.P.A.

SOCIETÀ PER AZIONI - CAP. SOC. EURO 1.161.000 INT. VERS. - C.F. e P.IVA 03079210245 | R.E.A. VI-297058

Società soggetta alla direzione e al coordinamento della Holding Gruppo Marchi S.p.A.

SEDE | HEADQUARTER - VIA CRESOLE, 8 - 36031 DUEVILLE (VI) - ITALY - TEL. +39 0444 947111

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- numeric code indicating the status of the response provided by the server (successful, error, etc.);
- other parameters relative to the operating system and browser used by the user.

The data voluntarily provided by users through the website by means of phone calls, email, forms, chat and website browsing, is processed for the purpose of allowing access to products, services and contents, as well as to provide the requested service. In regards to certain specific services, and with the prior consent of the Data Subject, the Data Controller may use said data also to carry out activities for the sale or placement of products and services and to carry out market studies and research. In any case, the data acquired may be used to ascertain liability in regards to hypothetical crimes, including cybercrimes, to the detriment of the website.

PERSONAL DATA WE COLLECT FROM THE USER

In all cases of contact or interaction with the visitor, personal data may be collected such as:

- Name;
- Surname;
- Phone;
- Email;
- Any other data that may be voluntarily provided by the user.

Apart from that specified below in regards to browsing data, the user is free to provide their personal data, while the failure to provide said data shall only make it impossible to satisfy the request.

DATA WE COLLECT FROM THIRD PARTIES

During browsing, we collect standard data in relation to access and details of users' browsing habits. This data is used, for example, to obtain information about the number of visitors that browse the different sections of the website, and if consent is provided by the Data Subject, for marketing and user profiling activities

STORAGE PERIOD

In compliance with the principles of proportionality and need, no data is stored for periods longer than those necessary to fulfil the aforementioned purposes, and, therefore, to provide the offered service, or with respect to legal regulations.

Data collected through cookies as per the specific policy below, shall be stored in accordance with its nature: session cookies will expire when the user closes the browser, persistent cookies have typical expiry dates, which, except in specific cases, will never be more than 60 days.

The user may therefore request the interruption of processing or the cancellation and/or restriction of their data, at any time.

TRANSFER OF DATA OUTSIDE THE EU

The data may be transferred to recipients with registered office in the USA (*Google LLC for user profiling activities for commercial purposes and to optimise the visualisation of the pages*). The lawfulness of this transfer and the adequate level of protection are guaranteed by the standard contractual clauses utilised by said recipient.

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RIGHTS AND REVOCATION OF CONSENT

The GDPR 679/2016 grants certain rights to the Data Subject:

- art. 15 - right of access by the Data Subject;
- art. 16 - right to rectification;
- art. 17 - right to cancellation and erasure of data;
- art. 18 - right to restriction of processing;
- art. 20 - right to data portability to another Data Controller;
- art. 21 - right to object to the processing;
- art. 22 - right not to be subject to decisions based solely on automated processing;
- art. 7 - right to revoke consent at any time without jeopardising the lawfulness of processing based on the consent provided prior to the revocation;
- art. 77 - right to claim to the Data Protection Authority.

The aforementioned rights can be exercised by sending a request via email to the Data Controller's contact details.

Additional information regarding the processing of Personal Data can be requested at any time from the Data Controller using the relative contact details.

CHANGES TO THIS PRIVACY POLICY

The Data Controller reserves the right to make changes to this privacy policy at any time, notifying Users on this page. Visitors are therefore invited to regularly consult this page, using the date of the last update shown at the bottom of the page as a reference. In case of non-acceptance of the changes made to this privacy policy, the User is required to immediately stop using this website and may ask the Data Controller to remove their Personal Data.

Unless otherwise specified.

MINORS UNDER 14 YEARS

Our website is aimed at the general public and does not offer any services for children. Should we become aware of personal data in our possession provided by a minor under 14 years without the consent of his/her parents or carer, we shall immediately eliminate said data.

LEGAL PROCEEDINGS

The User's Personal Data may be used by the Data Controller for legal proceedings, including prospective legal proceedings, in regards to unlawful use of said data or of the connected services by the User. Following a summons, judicial order or other legal initiative; in order to establish or exercise the rights to which the Data Controller is entitled according to the law; for protection in the case of legal action against the Data Controller or for other purposes dictated by the law.

The User declares to be aware that the Data Controller may be required by public authorities to disclose Personal Data.

last updated 2nd September 2019

COOKIE POLICY

Website cookies can be defined as small strings of text that websites visited by the user send to his/her terminal (typically to the browser), where they are saved to then be retransmitted to the same websites the next time they are visited by the same user. The Data Controller of this website declares that it uses cookies and/or other similar IT tools in order to allow the optimised viewing of the web pages and elements contained therein, for marketing and/or profiling purposes.

The data collected using these tools may relate to, for example:

- a) the type of browser used (for example, Internet Explorer, Google Chrome; Firefox, etc.);
- b) the name of the website used by the user to access the web;
- c) the website used by the user to reach the website;
- d) the date, time and zone of access;
- e) the pages visited.

It is guaranteed that this website does NOT use its own cookies for profiling, marketing or geolocation purposes, or other similar IT tools having the scope of acquiring the user's data for mere marketing purposes.

In any case, the user may configure different cookie settings by modifying the browser options of their own browser, in accordance with the methods and limits allowed by said browser.

The browser parameters can normally be changed by selecting the menu item:

"Web Options" or "Preferences" from the "Tools" or "View" or "Edit" menu, and then by selecting the option: "Privacy" or "Protection" or "File Downloads", and then by selecting the preferred settings. Considering the large number of browsers currently in use, it is recommended to refer to the characteristic instructions and specific manuals for each type of internet browsing program.

This website uses cookies intended to collect the user's browsing data (analytics cookies) using Google Analytics; moreover, in order to offer the user the best browsing experience, additional IT tools may be installed on the user's computer (exclusively by third parties) also for the purposes of profiling, marketing or geolocation, attributable to the following third parties:

THIRD PARTY	DECLARED FUNCTION	LINK
Google – Google TAG Manager – Google Analytics –	Google LLC tools that perform user profiling activities	https://www.google.it/intl/it/policies/technologies/cookies To deny consent for the use of data relative to Google Analytics: https://tools.google.com/dlpage/gaoptout?hl=en . https://support.google.com/google-ads/answer/2549063?hl=en-GB .

Google — Google font	Possible use for profiling, marketing or localisation purposes by the third party	https://www.google.it/intl/it/policies/technologies/cookies/
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In reference to the specific function, privacy policy and consent for cookies installed by the aforementioned third parties, we invite the user to visit the above link and the website: <http://www.youronlinechoices.com/it>

Attention: modifying the privacy and/or cookie settings may result in restrictions to the display or functions of this website!

